*A blue and white cross with a arrow

Description automatically generated*

Every Medical Limited

Technology House, Hadley Park East

Hadley Telford TF1 6QJ

Name:

Email Address:

Home Address:

Date of Birth:

GP Surgery (Including Address):

Dear *Practice Manager*,

I have instructed Every Medical Limited (Company Number 12878612)to conduct a medical proforma which requires them to access my full medical records. **I therefore consent to Every Medicals requesting and obtaining my full medical records in their entirety including any Lloyd George cards.**

As I consent to Every Medical Limited obtaining my medical records on my behalf, please consider their request a subject access request to obtain my medical records free of charge under DPA 2018 (Data Protection Act) and GDPR regulations.

Please send my medical records electronically to [enquiries@everymedical.uk](mailto:enquiries@everymedical.uk) (preferred) or by post to Every Medical Limited, Technology House, Hadley Park East, Hadley, Telford, TF1 6QJ by Special Recorded delivery.

I understand that this request must be processed within 30 days of my request. It is also my understanding that I can apply to the Information Commissioners Office if you are not able to process my request.

Many thanks for your assistance with this request. Yours sincerely

*Your Signature (Wet Ink):*

*Your Name:*

Every Medical Limited